

Tim Hortons

Santa Claus Parade

November 29, 2018

PARADE GUIDELINES

1. You are entering this parade at your own risk. The City of Lacombe assumes no liabilities. All entries shall provide their own liability insurance.
2. Entries must be at the marshalling area between 4:45 and 5:30pm. Please watch for Parade Marshalls and staff who will direct you to the staging area along 45 Street & Heritage Way. Due to single lane traffic at the staging area, access for floats is via Woodland Drive only. Please refer to the map on the back of this sheet, and share it with everyone who will be participating in the parade.
3. Parents dropping off children who are in the parade, should park at the Greenway Inn and walk west to 45th street, or in the mall parking lot and walk north on 45th street until they find their float.
4. To keep your children safe, only parade floats will have vehicle access to the staging area. *Parents verbally abusing Parade Marshalls monitoring barricades, or threatening with their vehicles will not be tolerated*. Last year one of our volunteers was missed by inches when an angry parent gunned his truck after being refused access to the staging area.
5. The Committee encourages each motorized entry to have lights for maximum effect and walkers MUST have some kind of device(s) that flash or glow, and is attached to their clothing/costume.
6. Drivers of motorized vehicles MUST be at least 16 years of age.
7. There is only ONE Santa Claus at the end of the parade. Floats are welcome to use other Christmas characters on their float but please refrain from using a Santa Claus costume.
8. Any entry with animals MUST provide proof of liability insurance along with the entry form.
9. Any parade entry with a music element must let organizers know at the time of submitting this entry form.
10. The Parade Committee reserves the right to refuse access to the parade by any entry deemed unsuitable or dangerous.
11. Item such as candy, balloons, etc., may be given out to spectators by your designated "walkers" who accompany the entry and hand such treats out from a safe distance by using small bags or pails. To keep children safe and prevent them from running near the wheels of the floats, there is to be NO THROWING OF TREATS from the floats.
12. Entries must not deviate from the established parade route unless directed by a police officer or parade official.
13. Smoking, or consuming alcoholic beverages is strictly prohibited at all times during the parade.
14. As you drive, you may encounter traveling Parade Marshalls who have the authority to ask you to slow down, speed up, etc. Please respect, and follow their instructions.

Parade will be held November 29, 2018 at 6 pm

Staging location: Heritage Way south of Heritage Drive onto 45 St.

FLOATS ENTER THE STAGING AREA FROM WOODLAND DRIVE ONLY

Tim Horton's Santa Claus Parade 2018 ENTRY FORM

Name of Entry (Company/Organization) _____

Contact Person(s) _____

Phone _____ Fax _____

Email _____

Brief description of entry (float, walkers, music, etc.) _____

Send completed forms to: 403-782-5655(fax) or glapointe@lacombe.ca

YOUR COOPERATION IS APPRECIATED TO HELP MAKE THE PARADE SAFE FOR EVERYONE!

For additional information about the Light Up the Night Festival and the Tim Horton's Santa Claus Parade, please contact:

Guy Lapointe (403)-782-1263

